



Insert Date

Insert Customer Name  
Insert Customer Mailing Address

Re: Second Request for Septic Inspection for \_\_\_\_\_[insert service address]

Dear Irish Beach Water District Parcel Owner:

Irish Beach Water District Resolution 93-5 requires that all septic tanks in the Irish Beach Water District be inspected and pumped, if necessary, every five years by a registered sanitarian or a qualified septic tank operator. This resolution was passed to comply with California Regional Water Quality Control Board Order Number 93-10.

On \_\_\_\_\_ [insert date of first notice] we sent a request to provide documentation of inspection of the septic system located at \_\_\_\_\_ [insert service address]. As of the date of this letter, we have not received the requested documentation. As a result, we are issuing a second request and have applied an administrative fee of \$20 to your account.

According to our records, the last time your septic tank was inspected/pumped was \_\_\_\_\_ [insert date of last inspection report]. If your records indicate that you have had your tank inspected / pumped within the last five years, please provide the District with documentation of the inspection and we will update our records accordingly.

Please arrange to have your septic tank inspected and pumped, if necessary, then **submit written verification of the inspection to the District by** \_\_\_\_\_ [insert date 30 days after the date of the letter].

For your convenience, we are including a list of several local septic service companies:

Ricca's A-1 Septic Services:	707-937-0496
Fort Brag Septic:	707 964-1157
Thompson's Porta-septic Service:	707 964-1172
Redwood Rooter	707-972-9348
Silva Septic	707-462-8304

Thank you for your cooperation. If you have any questions, please contact me at (707) 882-2892 or [irishbeachwaterdistrict@gmail.com](mailto:irishbeachwaterdistrict@gmail.com).

Sincerely,

**/s/ Khadine Forbes**  
Khadine Forbes, Staff Assistant